



Louisiana Housing Corporation

August 9, 2021

LHC BOARD OF DIRECTORS MEETING

FINAL AGENDA

Notice is hereby given of the **Regular Meeting** of the Louisiana Housing Corporation ("LHC/Corporation") Board of Directors ("Board"), to be held on **Wednesday, August 11, 2021 at 10:00 A.M.**, via **GlobalMeet video/telephone conference** (***see access instructions on pages 3-5***), from Louisiana Housing Corporation Building, 2415 Quail Drive, Baton Rouge, Louisiana, by order of the Chairman.

1. Call to Order and Roll Call.
2. Approval of the **Minutes of the July 14, 2021 Board of Directors Annual Meeting.**
3. Approval of the **Minutes of the July 22 - 23, 2021 Board of Directors Board Orientation-Retreat Meeting.**
4. **LHC Board Chairman's Report.**
5. **LHC Interim-Executive Director's Report.**
6. **LHC Executive Counsel's Report.**

Administrative and Finance Committee Matters

7. Discussion regarding the **Emergency Rental Assistance Program "ERAP"** by the **Division of Administration ("DOA")**; and providing for all other matters in connection with the foregoing.
8. Resolution **adopting the completed Louisiana Compliance Questionnaire for Audit Engagements of Governmental Entities**, labeled as "Exhibit A"; and providing for other matters in connection with the foregoing.
9. Resolution **authorizing the LHC to execute an Engagement Agreement for a Performance Audit of the LHC Operational Policies and Procedures by the Louisiana Legislative Auditor ("LLA")**, labeled as

“Exhibit A”; and providing for all other matters in connection with the foregoing.

Sustainable Housing Committee Matters

10. Resolution **approving the Louisiana 2022 Low Income Home Energy Assistance Program (“LIHEAP”) Grant Application**, labeled as “Exhibit A”; and providing for other matters in connection with the foregoing.

Multifamily and Assets Committee Matters

11. Resolution **authorizing a change in the site, and property description for River Trace Apartments located at 606 Harvey Avenue and the intersection of Frances Avenue and High Avenue, Sterlington, Ouachita Parish, Louisiana**; authorizing the Corporation staff and counsel to prepare the forms of such documents and agreements as may be necessary; and providing for other matters in connection with the foregoing.

General Orders

12. Resolution **approving amending the LHC Bylaws reflective of passage of SB 188, as related to the appointments of the Governor and the State Treasurer, during the 2021 Louisiana Regular Legislative Session; and providing for other matters in connection therewith**, specifically:

§600.89. Organization of the Corporation

- A. One (1) member shall be the State Treasurer or his Designee. Notwithstanding the provisions of R.S. 49:307.1, the Treasurer may name any person as his Designee to this Board.
- B. Eight (8) Members shall be appointed by the Governor, two (2) of whom shall be At-Large appointments.
- C. Not more than one (1) Member appointed shall be a resident of a single congressional district, except for the two (2) At-Large Members whom may be selected from the State at-large.
- D. The eight (8) Members appointed by the Governor shall be diverse and representative of the State's population as near as practicable, including with respect to ethnicity, and shall each be submitted to the Senate for confirmation.

13. **Notice of Intent** of the LHC Board of Directors regarding a **Proposed Amendment to the LHC Bylaws reflective of abolishing the Administrative and Finance Committee, the Single Family Committee, the Multifamily and Assets Committee, and the Sustainable Housing**

Committee; and **creating** the Audit Committee, the Programs Committee, the Administration Committee, and the Budget and Finance Committee; and providing for other matters in connection with the foregoing.

14. Resolution to authorize and **approve LHC Interim-Executive Director Bradley R. Sweazy's salary per annum during the time, and only during the time, he is serving as "LHC Interim-Executive Director," retroactive to June 15, 2021**, the day he was appointed LHC Interim-Executive Director; and providing for any other matters in connection with the foregoing.
15. **Other Business.**
16. **Adjournment.**



Barry E. Brooks
LHC Board Secretary-Coordinator

If you require special services or accommodations, please contact Board Secretary and Coordinator Barry E. Brooks at (225) 763 8773, or via email bbrooks@lhc.la.gov.

****Pursuant to the provisions of LSA-R.S. 42:16, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter Executive Session, and by this notice, the Board reserves its right to go into Executive Session, as provided by law.****

****Instructions for joining the LHC Board of Directors Meeting****

Video Web Access: Just 'click' on the weblink below
<https://louisianahousingcorp.globalmeet.com/ExecutiveDirector1>

Link to Meeting:

Note: You will be asked to enter your email address, first name, and last name.

Audio Telephone Access:

Call: 913-227-1201; Guest Passcode: 308234#

Mobile: tel://19132271201,*,,308234#
Web Meeting: <https://louisianahousingcorp.globalmeet.com/ExecutiveDirector1>
Access Number: 1-913-227-1201
Guest Passcode: 308234

Only if accessing via web:

1. After selecting link, you will be brought to a screen asking "How would you like to join the meeting?" Options are "Continue in Browser" or "Open App".
If Using Your Browser and NOT the App, Proceed as Follows:
2. Select "Continue in Browser".
Note: Depending on the configuration of your device, a Plugin may need to be downloaded.
3. In "Welcome to Global Meet" screen, enter Email Address and select "Continue".
4. In next screen, complete "First Name" and "Last Name" fields, then select "Continue".
5. In "How would you like to talk in the meeting?" screen, select applicable option: "Use My Computer" or "Use My Phone".
Note: If you do not have a speaker/mic on your device, "Use My Phone" option should be selected. This option gives the functionality of the software on your computer while using your phone to listen and speak.
6. If "Use My Phone" is selected,
 - a. In "Call Me" window, enter the phone number you would like to use for audio (listening and speaking).
 - b. You will receive an incoming call from an out of state number.
 - c. Answer call and follow audio prompts by entering 1 then#.*Note: If you choose the "Use My Computer" option and no microphone is listed, select "Don't Connect Audio" to join the meeting. Upon joining the meeting, in left side of screen, a microphone with an exclamation mark will be in red. Select the microphone and you will be asked "How would you like to talk in the meeting"? See step 6a-c for completing setting up audio.*
7. After selecting applicable audio option, select "Connect Me".
8. The "Welcome to the Meeting" screen will now be visible.
9. All participants are visible in the "Guest" section.
10. Once the meeting begins, the host will mute all users; however, you are encouraged to mute your

microphone upon entry into the meeting.

11. Upon conclusion of the meeting, to exit, select "Exit" button in the lower right of the screen.

Public Comment

There are two (2) options to provide public comment for the LHC Board Meeting, prior to or during the meeting. Following are the processes for both options. Any public comments received will be read during the meeting.

- **Prior to Meeting :**

Emails will be received up to 3:00 pm on Monday, August 09, 2021. All emails must be submitted to BBROOKS@LHC.LA.GOV and must include the Agenda Item number, your name, and a brief statement. If you wish to speak during the meeting, please indicate in your email. You will be addressed during the meeting.

- **During the Meeting:**

Within the meeting software (both web and app based), on the left side of the screen is a "Chat" section under the "Guest" section. To provide comments, you must include the Agenda Item number, your name, and a brief statement. Please note that all comments submitted are visible to all participants.

If there are any questions regarding the above instructions, please contact Barry E. Brooks at (225) 763-8773 or via email BBROOKS@LHC.LA.GOV.

You are encouraged to test your device prior to the meeting to ensure no connectivity problems.